



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



April 9, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**ADVANCE NOTIFICATION OF INTENT TO ENTER INTO NEGOTIATIONS
FOR A SOLE SOURCE AMENDMENT TO AGREEMENT NUMBER 77568
WITH HUMAN SERVICES CONSORTIUM OF THE EAST SAN GABRIEL VALLEY
DOING BUSINESS AS LA WORKS**

SUBJECT

This letter provides advance notification to the Board that the Los Angeles County Sheriff's Department (Department) intends to enter into a Sole Source Amendment to Agreement Number 77568 (Agreement) with Human Services Consortium of the East San Gabriel Valley doing business as LA Works (LA Works) to extend the Term of the Agreement for up to an additional six months. The cost for the extension is estimated not to exceed \$600,000 monthly. Funds will be allocated from the Inmate Welfare Fund. Approval of this Amendment will allow the Department to continue providing uninterrupted vocational education services to the inmate population while the Department develops a competitive solicitation for the services.

PURPOSE

The purpose of the recommended action is to allow the Department to maintain its current services to the inmate population by providing inmates access to vocational and life skills education classes (Services) while incarcerated. Currently, the Department is in the process of developing a competitive solicitation for Services. It is anticipated the solicitation process could take several months and will likely exceed the expiration date of the current Agreement with LA Works, which is June 27, 2013.

A Tradition of Service

BACKGROUND

The Department's Offender Services Bureau is tasked with providing educational programs to Los Angeles County's (County) inmate population of approximately 17,000 inmates throughout seven of the Department's custody facilities. Additionally, Title 15 of the California Code of Regulations, Section 1061, Inmate Education Plan mandates the Department provide voluntary academic and/or vocational education for inmates.

On June 28, 2011, the Board approved a Sole Source Agreement with LA Works for Title 15 mandated Services and General Education Development (GED) preparation and testing services. The Agreement was procured on a sole-source emergent basis when prior Agreement Number 64794 with Hacienda La Puente Unified School District (HLPUSD) was terminated on August 15, 2011. Like LA Works, the HLPUSD provided both Title 15 mandated academic education courses as well as Services. The LA Works Agreement allowed the Department to remain compliant with its mandate under Title 15. The Agreement expires June 27, 2013.

In anticipation of the Agreement expiration, the Department engaged in a long-term strategy to continue providing Title 15 mandated academic education courses and/or Services. The strategy includes the following:

- Continue to qualify education contractors under a zero cost solicitation model to provide Title 15 academic courses and/or Services.

On July 31, 2012, the Board approved a zero-cost model Memorandum of Understanding (MOU) and authorized the Department to qualify various contractors to provide Title 15-mandated educational courses, and/or Services to adult offenders in the County Jails. Costs for these services are paid for utilizing the State's Average Daily Attendance (ADA) subsidy provided to school districts, charter schools, and other qualified education providers. To date, the Department has executed MOUs with several qualified contractors to provide these zero cost services; however, none have offered to provide Services under the zero cost model. The services currently being provided are High School Diploma, GED preparation and testing, English as a Second Language, Job Development, technology, and basic literacy instruction.

- Develop an Invitation for Bids (IFB) to obtain fee-for-service Services for inmates from qualified service providers.

The costs incurred for this program will be paid for from the Inmate Welfare Fund. The LA Works Agreement will expire concurrent with the execution of new vocational and life skills agreements.

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- Develop a Request for Statements of Interest (RFSI) from qualified private and public entities to provide zero cost, non-traditional Services, as well as community reentry services to inmates.

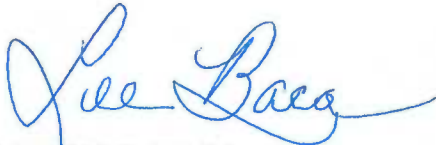
Potential providers are required to provide the Department with a program description, operational plan, and course syllabus (if applicable), and demonstrate they have secured sufficient outside funding (i.e., public grants, private donations, and other sources) to execute their program. The Department will reserve its exclusive right to determine the efficacy of any non-traditional program offered in the County jail.

SOLE SOURCE JUSTIFICATION

The subject Agreement was procured on a sole source emergent basis. The Department believes it to be in the County's best interest to maintain the current Services offered by LA Works while the Department completes the IFB solicitation process for long-term Services.

Pursuant to Board policy, the Department will proceed with the Sole Source Amendment in two weeks, unless otherwise instructed by the Board. Should additional information be required, your staff may contact Angelo Faiella at (323) 526-5183.

Sincerely,



LEROY D. BACA
SHERIFF